



Stnet Datnetwork Manual

Event Planner / WeddingFinder

Switzerland Convention & Incentive Bureau
[MySwitzerland.com/meetings](https://myswitzerland.com/meetings)

Created by: Switzerland Convention & Incentive Bureau (further mentioned as SCIB)
Updated: 01.2024

For any question about StDatnetwork please contact the SCIB team:

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LOGIN

Login on the website: <http://st.stnet.ch>

Anmeldung

Benutzername

Passwort

Anmelden

Passwort vergessen?

FAQ

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If something should not work with the login, please send an email to scib@switzerland.com

Create a MICE offer

Example MiceOffer / Special Offer

Day package 08.00 - 17.00

- Conference room with day light (larger size of room respecting security measures)
- Presentation technology (1 projector with screen, 1 flipchart and 1 pin board)
- Slides or film reel, flipchart pads
- Moderator kit
- Light lunch (2 courses) - Meat, fish or vegetarian
- Soft drinks with meal (mineral water & coffee or tea)
- Two varied coffee breaks
- Mineral water in conference room (still or sparkling)
- Writing material
- Free parking
- Service and VAT

CHF 85.00 per person

Conference package with overnight stay

- Conference room with day light (larger size of room respecting security measures)
- Presentation technology (1 projector with screen, 1 flipchart and 1 pin board)
- Slides or film reel, flipchart pads
- Moderator kit
- 1 night's stay in single or double room with breakfast included
- Light lunch (2 courses) - Meat, fish or vegetarian
- Dinner (4 courses) - Meat or vegetarian
- Soft drinks with meals (mineral water & coffee or tea)
- Two varied coffee breaks • Mineral water in conference room (still or sparkling)
- Writing material 9
- Free parking
- Service, taxes and VAT

CHF 230 per person for a double room Surcharge for a single room: CHF 20



After login, click on Offers. If you do not have category called Offer, please write a request to scib^aswitzerland.com. The SCIB team is happy to open 1-3 slots for you

Applications

- STnet Datnetwork
- Meetings
- Offers

My offers

Status/campaign	Number/title	ID	Address	Translations
> Ready to be entered	(1)			
Ready to be checked	(0)			
Being edited	(0)			
Released	(0)			
> Archived	(28)			

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Click on “My Offers” and then click on the arrow (see marked in blue below)



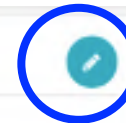
My offers

Status/campaign	Number/title	ID	Address	Translations
▼ Ready to be entered	(1)			
MiceOffer		49259	Gstaad Palace	de fr it en
Ready to be checked	(0)			
Being edited	(0)			
Released	(0)			
► Archived	(28)			

Click on the blue MiceOffer

Offer

ID / Webcode	49259 / x49259	Number of nights	
Address	Gstaad Palace Palacestrasse 28 3780 Gstaad +41 (0)33 748 50 00 info@palace.ch http://www.palace.ch	Room category	
Valid from		Rates from CHF	
Valid until		Normal rate in CHF	<input type="checkbox"/>
Comment			
Comment is not displayed on MySwitzerland.com			



Click on the edit sign and fill in all the information needed.

Do not forget to save all your changes by clicking on "save".



Bilder

Bild 1



Click on the cross sign and upload your picture. Please remember to click on “save”.

Text

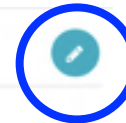
 deutsch

Titel

Eingabe komplett

Beschreibung

Buchungslink




Click on the edit sign to fill in the text. When finish mark a tick in the box “Entry completed”

Note: you need to fill in at least one language. The translation will be done by SCIB. Do not forget to save all your changes.

Search / Create > Search / Create (ID 49259)

Offer Pictures Text

 Transmit for data check

PLEASE CLICK ON THE GREEN BUTTON TOP RIGHT TO FORWARD YOUR OFFER.